

Music School Booking Form 2025

CONTACT DETAILS	
Applicant Name:	Position Held: Lead Organiser
Club/Organisation Name: Telephone: Email	Address:
Name of Treasurer/Payer (<i>if different from above</i>): Telephone: Email:	Address:
If non-profit, please supply Registered Charity Number or Copy of Club Constitution.	Non-Profit / Profit Making
Do you have Public Liability Insurance cover? (<i>If yes please attach copy of certificate/proof.</i>)	YES/NO

Hire Charges are per hour excluding VAT			
FACILITY	Community Rate	Commercial Rate	Tick
Music School (Min of 4 hours)	£63.50 per hour	£93.50 per hour	

- All hires will be subject to VAT charged at the standard rate unless hired by a non-profit group/club that may be exempt under specific criteria as set out by HMRC.
- Minimum Hire periods may apply for certain facilities, further details provided on application.
[Frensham Heights, Rowledge, Farnham, Surrey GU10 4EA](https://www.frensham.org) | 01252 792 299 | enterprises@frensham.org | www.frensham.org

PURPOSE OF HIRE	
Type of Activity:	
Will children under the age of 18 be present? <i>Adults supervising children must hold a current enhanced DBS certificate.</i>	
If yes, do you have a safeguarding policy? Please attach a copy or insert a link below;	

PERIOD OF HIRE	
Date(s) required	
Including half term or school holidays?	
Comment:	

Privacy Notice:

A copy of our Data Protection Privacy Notice and Safeguarding can be found on the school's website at <https://www.frensham.org/privacy-policy>. <https://www.frensham.org/policies-reports>

Signature:

Date:

Office Use:

Dates in On Line Diary		Invoice Sent	
Contract Issued		Payment Received	
Comments			

